



**International Telecommunication Union**  
**REGIONAL OFFICE FOR AFRICA**

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Addis Ababa, 15<sup>th</sup> August 2018

Administrations of ITU Member States,  
Regulators, ITU-D Sector Members and  
Academia in Africa

**Subject: ITSO face-to-face training on “Satellite Communications” for English speaking countries in Africa – Abuja, Nigeria, 22-26 October 2018**

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), we would like to invite your organization to participate in a face-to-face training on **“Satellite Communications”** for English speaking countries in Africa, to be held in Abuja, Nigeria, from **22 to 26 October 2018**. The training will be hosted by Digital Bridge Institute (DBI).

The training is part of a capacity building partnership entered into between the ITU and International Telecommunications Satellite Organization (ITSO) for the delivery of satellite communications training. This training will be facilitated by two experts with extensive experience in satellite communications.

This training is addressed to regulators and operators in the telecommunication sector. It covers a wide range of issues relating to satellite communications and regulatory issues, including the role of regional and international satellite communications organizations. It will be delivered in English.

The following topics will be addressed:

- Basics of satellite communications
- Policy and regulatory guidelines for satellite services
- Network planning and link budget analysis
- VSAT installation and maintenance
- VSAT Equipment and bandwidth procurement
- Radio regulations.

If you wish to participate in this training, please complete the attached Registration form (Annex 1) and return it no later than **October 12, 2018** by fax or e-mail to the contact persons indicated on the form.

Please note that there is no attendance fee charged to participate in this training. However, participants will have to cover their travel, accommodation and related expenses in Abuja, Nigeria.

Additional information on this face-to-face training, including the programme and an information note for participants, as well as the list of recommended hotels, can be found on the ITU Academy portal at: <http://academy.itu.int/index.php/events>. Mrs Oumou Niang, ITU Area Office in Dakar, is at your full disposal should you require any further information (email: [oumou.niang@itu.int](mailto:oumou.niang@itu.int); tel: +221 33.859.70.10).

We look forward to your active participation and invaluable contribution.

Yours faithfully,

*for*  


Andrew Rugege  
Regional Director for Africa and  
Liaison to ECA and AU

